**AGENT CONTACT CHANGE FORM**

**Name of Agent Company:** Click here to enter text.

**Date:** Click here to enter a date.

**Update Change:**

[ ] Contact Person [ ] Postal Address

[ ] Contact Number [ ] E-mail Address

[ ] Company Name [ ] Others; Please specify

 Click here to enter text.

Please provide details to the above stated change.

Click here to enter text.

Click here to enter text.

Note:

1. The onus is on the agent to provide updated contact details to the school.
2. A change in company name would require the agent to provide the school with a copy of the new registration documents.