

Dear Parents/Student/Agent,

We are happy to inform you that San Yu Adventist School has partnered with Flywire to provide you with an easy and secure method of sending international payments.



Flywire allows you to:

- Track your payments from start to finish.
- Pay from any country and any bank (bank transfer, Credit Cards, etc.).
- Save on bank fees and exchange rates.
- Receive peace of mind with dedicated 24x7 multilingual customer support.

To make a payment via Flywire, new students should click on the link provided by the Admission Office.

(Course Fees) DOCUSIGN - PAYMENT DETAILS (Course Fees - Due 6 Nov 2023) -

To | Cc Bcc

(Course Fees) DOCUSIGN - PAYMENT DETAILS (Course Fees - Due 6 Nov 2023) -

Dear Parent/Guardian/Student,

(1) Please find the payment details and click on the payment link below to process the payment via Flywire

Course fees payable: (Refer to student contract for more details)	\$XXXX,XX
Payment Due Date	<dd mmm yyyy>
Payment link (Course fees) via Flywire	Click here for Course Fees payment link

(2) Payment via Flywire. Please refer to the attached Flywire payment instruction for your reference.

Note: SYAS has partnered with Flywire to offer a secure way for international students to make fee payments securely from any country and any bank, usually in your own currency. You will be redirected to the Flywire webpage where you will be presented with the options available to you and the corresponding amounts due in local/other currencies. Any bank charges will be borne by payee. Once payment is approved you will receive the receipt.

(3) Ensure payment must be RECEIVED BY the due date stated in the student contract. Otherwise, the contract will be considered INVALID & CANCELLED.

Please contact us should there be any clarification needed.

Thank you.

Best regards,
Business Office
San Yu Adventist School
Tel: 62566840 Fax: 62566842
www.syas.edu.sg

Privileged/Confidential information may be contained in this message. If you are not the intended recipient, kindly notify the sender and delete the information immediately. Unauthorised dissemination, distribution, copying or reliance on this communication is prohibited and may attract criminal penalties. Thank you.

07 Nov 2023

Step 1 - Enter your country and payment amount

- Note that the amount is pre-entered and cannot be edited.

Sample:



Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Review & Confirm 5. Make payment

Your payment

The payment will come from San Yu Adventist School receives

Country or region * S\$ Amount * 1.00

is required

Amount will be formatted in the destination currency, in this case Singapore Dollars. i.e. 10,000.00 for ten thousand SGD.

- Click "NEXT" to continue. You will then see all of the payment methods that Flywire offers for payments from your country to your institution.

- Sample:

San Yu Adventist School logo Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Review & Confirm 5. Make payment

Select your preferred payment method

Best Price Guaranteed Subject to terms and conditions

- UnionPay debit card in Chinese Yuan (CNY) CNY6.00 [SELECT] Important info
- RMB transfer in Chinese Yuan (CNY) - A Payment notice/bill/invoice from institution is required CNY6.00 [SELECT] Important info
- UnionPay credit card in Chinese Yuan (CNY) CNY6.00 [SELECT] Important info
- 3CB Credit Card in Chinese Yuan (CNY) CNY6.00 [SELECT] Supports: Important info
- Visa Debit/Credit in CNY CNY6.00 [SELECT] Supports: VISA
- Mastercard Debit/Credit in CNY CNY6.00 [SELECT] Supports:
- Diners Club Credit Card payment in Chinese Yuan (CNY) CNY6.00 [SELECT] Supports: Diners

Step 2 - Select your payment method

- Flywire will automatically display the total amount in your local currency for the available payment options based on the country you select to pay from. These options could include standard bank transfer or debit/credit card payment options
- Standard bank transfer (also known as a wire) is the most cost-effective method. Please note, to complete the payment you will need to make arrangements with your bank (in person, online, or over the phone) and send your funds to Flywire in your chosen currency
- Debit/credit card will allow you to make an online payment in your home currency. Unlike traditional international credit card payments, Flywire handles the foreign exchange so you will know the exact amount that will be deducted from your account before you make your payment. Please note that debit/credit card payments are not available in every country or for every institution
- Flywire will then convert your currency and pay your institution
- If you select your home country but you do not see your home currency, do not worry — you can always pay in the currency of your institution or select a different currency. To do so, click the “I want to pay in another currency” link at the bottom of the page. The process and benefits will remain the same for these payment methods, however, your bank will handle the foreign exchange before sending the funds to Flywire

Step 3 - Enter the payer's information

- Enter the payer's personal details. The payer information should include the details of the account or card holder who is making the payment on your behalf
- Agree to Flywire's terms and conditions by checking the box at the bottom of the form
- Click "NEXT" to continue

The screenshot shows the 'Payer information' form on the Flywire website. At the top left is the Sanyu Adventist School logo. At the top right are links for 'Help', 'Log in', and 'English'. Below these is a progress bar with five steps: 1. Payment Info, 2. Payment method, 3. Payer Info (current step), 4. Review & Confirm, and 5. Make payment. The main heading is 'Payer information'. A blue box contains the instruction: 'Please provide the details of the person whose card/bank account will be used to pay.' Below this is a list of required fields marked with an asterisk: Email, First name, Middle name, Family name, Address 1, Address 2, City, State / Province / Region, Zip code / Postal Code, and Phone number. The phone number field includes a dropdown for the country code, currently set to '+86'. There are three checkboxes for notifications and terms: 'Receive text notifications on your payment status', 'I would like to receive emails from Flywire about future discounts, promotions and offers', and 'I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy'. At the bottom are 'PREVIOUS' and 'NEXT' buttons.

Step 4 - Enter the payment information

- Note that student information is pre-entered and cannot be edited.
- Click "NEXT" to continue

Step 5 - Review and confirm your information

- Review the payer and the payment information for accuracy. Use the "PREVIOUS" button if you would like to edit your information
- Click "PAY" to continue

Step 6 - For bank transfer payments: Review your payment instructions and make your payment

- Your payment instructions (including Flywire's bank account details) will be automatically displayed
- You can also download a copy of these instructions in a PDF document. ****Please note that we will not ask for your bank account details**

Step 7 - For credit card payments: Enter your card details

- Enter your card number, name, expiration date, and security code
- Enter your information in 15 minutes before the session times out
- Click "Make Payment" to continue

Step 8 - For online method: Log in with your credentials to the selected online method

- Follow the instructions to complete your payment

Step 9

You will receive a link in your email that allows you to [track your payment](#) and access your payment instructions. The [status of your payment](#) will be updated once your funds have been received by Flywire and delivered to your institution

Please note:

- For certain payment methods Flywire may ask you for additional information and documents as required by local regulation
- When completing the payer information section, please use the details of the account holder, card holder, and/or the person making the payment on your behalf. Any discrepancies may delay the delivery of your payment