

06 April 2018

Dear Parents and Guardians



SAN YU ADVENTIST SCHOOL
三育中小学

RE: MID-YEAR EXAMINATION 2018

Attached to this letter are the School Mid-Year Examination Timetable and Examination Conduct guidelines. Please help your child/ward to be prepared for all the subjects that will be assessed during the examination period.


The first paper for each day will begin at **8.10am sharp** and your child/ward is required to report to school **before 7.42am (including Thursday, 10 May 2018)** for assembly and marking of attendance. Your child/ward will be dismissed after the last paper for the day and he/she does not need to come to school on days that he/she does not have a paper. All students are required to adhere to the school rules with regards to attire, hairstyles and accessories.

Please take note that students who report 30 minutes after the examination has started are not allowed to sit for the paper. There will be no re-examination* if your child/ward misses any of the examination papers. If your child is unwell on an examination day, a medical certificate from Singapore general practitioner must be produced. Medical certificates from Traditional Chinese medicine clinics **are not acceptable**. (* Please refer to the Student Handbook for more details – <https://syas.edu.sg/pages/student-handbook> page 49).

Electronic gadgets and communication devices such as cellphones are not allowed in the examination rooms. Only non-programmable calculators and approved dictionaries are allowed for certain papers.

Date	Event	Remarks
04 to 15 May 2018	Mid-year examination	Report to school before 7.42am If your child/ward has a paper
16 to 18 May 2018	Marking days	No lessons in school
21 to 23 May 2018	Check scripts (21-22 May)	Follow timetable, normal school days
24 May 2018	E-Learning day	No lessons in school Parent-Teacher Conference in the afternoon
25 May 2018	Last day of school	Report to school before 7.42am Dismissal at 10.10am

Yours sincerely,



Ang Choon Kiat Thomas
Registrar (Operations)



Please cut along this line, retain the above reference and return the acknowledgement below.

Acknowledgement

RE: MID-YEAR EXAMINATION 2018

To: San Yu Adventist School

Attn: _____
Form-Teacher

I, _____ the *parent/ guardian of my *child/ ward _____ from
Name of parent/ guardian *Name of student*

_____ have noted the contents of your letter dated 06 April 2018.
Class

*Father/Mother/Guardian's Signature: _____ *Delete whichever is not applicable